# **Yearbook Photo Uploading Tips**

### STEP ONE: Purchase Your Yearbook

https://tr5.treering.com/create-account/1016567213204434

## STEP TWO: Take Photos

Natural lighting works best, so try for outdoor pictures Small groups is ideal, so try for for photos of a handful of kids at a time; examples Great times & places to take photos include: recess, class parties & events (like Egg Drop, Halloween parade, Jog-a-Thon) & off-campus (like the virtual Bingo Night)

## STEP THREE: Upload Your Photos

IMPORTANT NOTE: There are two places that you can upload photos but they will only be shared with the yearbook team if you use the following steps:

- **1.** Go to Treering.com and log into your account
- 2. Scroll past "purchase another" & find the "Share Photos" call to action
- 3. Click on "Upload Photos"
- **4. Click Add Photos**
- 5. Select the Album you want to upload to (do this BEFORE you go to select photos)
- ی Now just select the photos you wan to upload & you're done!

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To watch a video on uploading photos for the YEARBOOK, go here: <u>https://help.treering.com/hc/en-us/articles/8461383107341-Uploading-Photos-to-be-Shared-With-the-School</u>

## How to Upload Personal Photos for Custom Pages

UPLOAD PERSONAL PHOTOS VIDEO (OPTIONAL), go here: <u>https://help.treering.com/hc/en-us/articles/8358605083021-Uploading-My-Photos</u>

### How to Create Custom Pages

CREATE CUSTOM PAGES VIDEO (OPTIONAL) go here: <u>https://help.treering.com/hc/en-us/articles/8636254815885-</u> <u>Creating-Custom-Pages-with-Page-Builder</u>